

Conference Call: Combined Incidents Reporting Software (CIRS)

Audience: Principals, Curriculum Coordinators, Safe and Drug-Free School Coordinators

The manual for completing the required “Combined Incident Reporting Software (CIRS)” is almost ready to be made available. There are changes to this important reporting requirement that should streamline the process and make the results more reliable. The department has scheduled a conference call to explain the roll out and to field preliminary questions. There will be a subsequent training with that date to be determined. We would like to remind you that all principals are responsible for signing off on this data collection, assuring the accuracy of the information provided. With this in mind, we encourage principals to attend to this conference call. If you have administrative staff assigned to this responsibility, we encourage you to have them attend to this call with you. The call will take place on Tuesday, October 20th at 1 p.m. We will work diligently to keep the call to under an hour. To access this call: Telephone (toll free): 1-866-642-1665; Participant Passcode: 348938. Thank you for your attention to this matter. Contact: Andy Snyder at (802) 828-1086 or andy.snyder@state.vt.us.